

MEMORANDUM OF ASSOCIATION AND RULES

OF

INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
KARNATAKA REGIONAL BRANCH

2021



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ಬೆಂಗಳೂರು ವಲಯ 4 ಜಿಲ್ಲೆ



ನೋಂದಣಿ ಪ್ರಮಾಣ ಪತ್ರ

-: 26/11/2021

ನೋಂದಣಿ ಸಂಖ್ಯೆ :DRB4/SOR/207/2021-2022.

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INDIAN INSTITUTE OF PUBLIC ADMINISTRATION KARNATAKA
REGIONAL BRANCH ROOM NO-4 & 5, GROUND FLOOR, M.S. BUILDING,
5 TH STAGE, DR. AMBEDKAR VEEDHI, BANGALORE-560001
BANGALORE ZONE 4 SHIVAJINAGAR SAMPANGIRAMANAGAR - 560001,
BENGALURU ZONE 4

ಸಂಘವನ್ನು ನೋಂದಾಯಿಸಲಾಗಿದೆ ಎಂದು ಈ ಮೂಲಕ ಪ್ರಮಾಣೀಕರಿಸುತ್ತೇನೆ.

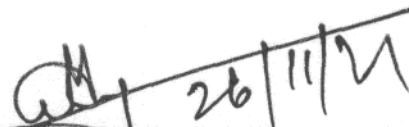
ನೋಂದಣಿ ಶುಲ್ಕ ರೂಪಾಯಿ (ಅಂಕಿಗಳಲ್ಲಿ) 1000.00/-

(ಅಕ್ಷರಗಳಲ್ಲಿ ಒಂದು ಸಾವಿರ ರೂಪಾಯಿಗಳು ಮಾತ್ರ) ಗಳನ್ನು ಪಾವತಿಸಲಾಗಿದೆ.

26/11/2021 ದಿನಾಂಕದಂದು ನನ್ನ ಸಹಿ ಮತ್ತು ಮುದ್ರೆಯೊಂದಿಗೆ ನೀಡಲ್ಪಟ್ಟಿದೆ.

Class of Society :GENERAL



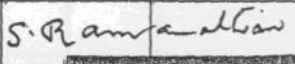

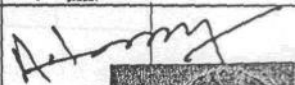

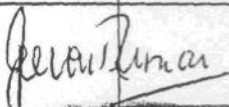


26/11/21
ಸಂಘಗಳ ಜಿಲ್ಲಾ ನೋಂದಣಾಧಿಕಾರಿಗಳು
ನಾಲ್ಕನೇ ವಲಯ, ಬೆಂಗಳೂರು ನಗರ ಜಿಲ್ಲೆ





The Registrar of Societies
Bangalore.

Dear Sir,

We, the Signatories hereunder, desire to form ourselves into a Society under the Karnataka Societies Registration Act, 1960 in the name of Indian Institute of Public Administration, Karnataka Regional Branch, for the purposes set out in the Memorandum of Association which is enclosed along with the Rules & Regulations. We also enclose the challan for having paid the prescribed fee. We have in other respects complied with the requirements of the Act and the Rules made thereunder. We request that the Association / Society be registered.

Yours faithfully,

Sl. No.	Name	Age	Address	Occupation	Designation	Signature	Photograph
1	Shri. S. Ramanathan, IAS (Retd.)	93	"STERLING NORTH GITALATHA Apt. No. 301, 3 rd Floor, No. 41, 9 th Main Road, Sadashivanagar, Bangalore — 560080	Former Secretary to the Government of India	Honorary Chairman		
2	Prof. R. Madhwaraj	76	'Movidgalya', 16, 1 st 'A' Cross 5 th Block, Banashankari 3 rd Stage Bangalore — 560085	Former Editor of Karnataka Gazetteer	Honorary Treasurer		
3	Dr. D. Jeevan Kumar	67	'Shalom', 1958, 6-A-Cross, Kengeri Satellite Town, Bangalore - 560060	Retd. Professor, Political Science Dept., Bangalore University	Honorary Secretary		

4	Shri. V. Balasubramanian, IAS (Retd.)	80	Chairman, International Sericulture Alliance #4/1, Hall Road, Richards Town Bangalore - 560005	Former Additional Chief Secretary, GOK	Executive Committee Member (Elected)	V Balu 
5	Dr. S. S. Meenakshisundaram, IAS (Retd.)	N7	No.1332, Double Road Indiranagar, Bangalore - 560 038	Former Secretary to the Government of India	Executive Committee Member (Elected)	
6	Shri. N. B. Bhat, IPS (Retd.)	81	545, 16 th 'A' Cross, 3 rd Block, Koramangala Bangalore - 560 034	Dean, Bangalore Institute of Legal Studies	Executive Committee Member (Elected)	N. B. Bhat 
7	Shri. T. Sethumadhavan, IA&AS (Retd.)	79	B-504, Mantri Classic 8 th Cross I Main, S.T. Bed Layout Koramangala 4 th Block Bangalore - 560034	Former Principal Accountant General, Madhya Pradesh	Executive Committee Member (Elected)	T. Sethumadhavan 

MEMORANDUM OF ASSOCIATION
OF
INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
KARNATAKA REGIONAL BRANCH

1. Name of The Society: The name of the Society shall be “Indian Institute of Public Administration, Karnataka Regional Branch”(IIPA-KRB).

2. Registered Address of the Society shall be at “Room No.4 & 5, Ground Floor, M.S. Building No.5, Dr. B. R. Ambedkar Veedhi, Bangalore — 560001”or any such place designated by the Executive Committee of the Society from time to time.

3. Jurisdiction: The area of operation shall be the State of Karnataka excluding the areas of operation of Local Branches, if any, established by the parent body.

4. The Society shall work under the guidance of the parent body and shall abide by the Rules & Regulations for Regional Branches made by the parent body from time to time.

5. Definitions:-

(i) Parent Body shall mean the Indian Institute of Public Administration, New Delhi (IIPA); Indraprastha Estate, Ring Road, New Delhi — 110002.

(ii) Act means the Karnataka Societies Registration Act 1960;

(iii) Rules means the Karnataka Societies Registration Rules 1961 ;

(iv) Accounting Year :The accounting year of the Society shall be from 1st April to 31st March of each year;

(v) General Body mean persons whose names stand entered as — Life Member / Ordinary member on the rolls of the IIPA, Indraprastha Estate, Ring Road, New Delhi — 110002 as on the date of registration, and within the territorial jurisdiction of IIPA, Karnataka Regional Branch.

All such memberships at paragraph (v), applications therefor, for such future memberships will be subject to final approval of the IIPA, Indraprastha Estate, Ring Road, New Delhi — 110002 and subject to qualifications laid down by IIPA, New Delhi.

(vi) Executive Committee means the Committee elected by the General Body which (Committee) shall have full power and authority to administer and manage the Society, its properties and affairs and to do all acts, deeds and things to fulfill the objects for which the Society has been established.

5. The Society shall not be involved in any activity for profit. It shall be maintained and administered to promote the objects for which it is established. The benefits of the Society shall ensure to all sections of the public in India without any distinction of caste, creed or religion. The properties of the Society including its funds and income shall be applied solely towards the promotion and achievement of the objects for which the Society is established and no portion of it shall be utilized for distribution amongst the Members or the Executive Committee by way of profit, interest, dividend, etc.

6. Aims and Objectives:

The aims and objects of the Society shall be as set out hereunder.

To promote and provide for the study of public administration and economics, political science and public policy with special reference to public administration and the machinery of government and for educational purposes incidental thereto;

To undertake, organize and facilitate study courses, conferences and lectures, study and research in matters relating to public administration and the machinery of government;

To undertake and provide for the publication of a journal and of research papers and books to impart training in and promote study of public administration;

To establish and maintain library and information services to facilitate the study of public administration and spreading information in regard thereto;

To co-operate with approved institutions and bodies for the purposes of helping the cause of public administration;

To issue appeals and application for money and funds in furtherance of the said objects and to accept gifts, donations, grants and subscription of cash and securities and of any property either movable or immovable;

6.7.To invest the funds of the Society prudently and in accordance with the provisions of Section 13(i)(d) read with section 11(5) of the Income Tax Act 1961 and the Income Tax Rules 1962 as amended from time to time and /or any other law for the time being in force.

To acquire by purchase, grant, gift, exchange, or otherwise own or take on lease or hire in the State of Karnataka, temporarily or permanently, any lands, buildings, specified securities and or movables as specified in section 13 (i) (d) read with section 11(5) of the Income Tax Act 1961 and properties of any other description necessary or convenient for the furtherance of the objects of the Society;

To sell, mortgage, lease, exchange and otherwise transfer or dispose of all or any property, movable or immovable, of the Society for the furtherance of the objects of the Society;

6.10.To borrow money with or without security and to repay the same.

6.11 To construct, acquire, purchase, occupy, maintain, alter, improve or develop any property, buildings or works necessary or convenient for the purposes of the Society;

6.12 To undertake and accept the management of any endowment or trust fund or donation;

6.13.To establish a provident fund for the benefit of the employees of the Society;

6.14To offer prizes and to grant scholarships and stipends in furtherance of the objects of the Society;

To provide training to the State Government Employees / Public Sector Employees/ Employees working in Semi Government bodies/ Employees of Universities and also other autonomous institutions which are in the purview of the State or Central Government in the matter of Public Administration.

To do all such other lawful things as conducive or incidental to the attainment of the above objects.

7. With the previous permission / approval of the Commissioner of Income Tax having jurisdiction over the Society, to alter, add to or cancel any of the provisions of these presents or rules framed pursuant to this Deed.

Provided however that no alteration or amendment to the memorandum or Rules shall be made which is repugnant to the provisions of sections 2(15), 11, 12, 13 and 80 G of the Income Tax Act, 1961 as amended from time to time.



Provided further that the Society shall carry out all amendments in accordance with the provisions of section 9 and 10 of the Act.

8. These presents shall in all respects be subject to the laws in India.

9. If the Society shall be unanimously of the opinion that the Society be dissolved such dissolution shall be effected by an instrument in writing and if, after all the debts and liabilities of the Society shall have been paid or provided for there shall remain any assets, the same shall under no circumstance be distributed amongst the Executive Committee or members of the Society but shall be transferred to the parent body, if in existence, or to some other Society or organization having aim or objects which in the opinion of the majority of the members are similar to all or any of the purposes of the Society and which enjoys recognition under section 80G of the Income Tax Act 1961 as amended from time to time.

The dissolution shall be carried out in accordance with the provisions of sections 22 and 23 of the Act.

10. We the following signatories propose to form a Society with the name "Indian Institute of Public Administration, Karnataka Regional Branch" and register the same under the Karnataka Societies Registration Act, 1960 in terms of this Memorandum of Association and the Rules & Regulations attached hereto.

SI. No.	Name	Age	Address	Occupation	Designation	Signature
1	Shri. S. Ramanathan, IAS (Retd.)	93	"STERLING NORTH GITALATHA", Apt. No. 301, 3 rd Floor, No. 41, 9 th Main Road, Sadashivanagar, Bangalore - 560080	Former Secretary to the Government of India	Honorary Chairman	 *
2	Prof. R. ktadhwraj	66	'Movidgalya', 16, 1 st 'A' Cross 5 th Block, Banashankari 3 rd Stage Bangalore - 560085	Former Editor of Karnataka Gazetteer	Honorary Treasurer	

3	Dr. D. Jeevan Kumar	q	'Shalom', 1958, 6-A-Cross, Kengeri Satellite Town, Bangalore — 560060	Retd. Professor, Political Science Dept., Bangalore University	Honorary Secretary	<i>D. Jeevan Kumar</i>
4	Shri. Balasubramanian, IAS (Retd.)	V. 80	Chairman, International Sericulture Alliance #4/1, Hall Road, Richards Town Bangalore - 560005	Former Additional Chief Secretary, GOK	Executive Committee Member (Elected)	<i>V. Balu</i>
5	Dr. S. Meenakshisundaram, IAS (Retd.)	S. -y	No.1332, Double Road Indiranagar, Bangalore - 560 038	Former Secretary to the Government of India	Executive Committee Member (Elected)	<i>S. Meenakshisundaram</i>
6	Shri. N. B. Bhat, IPS (Retd.)	81	545, 6 th 'A' Cross, 3 rd Block, Koramangala Bangalore 580 034	Secretary, BHS Higher Education Society	Executive Committee Member (Elected)	<i>N. B. Bhat</i>
7	Shri. Sethumadhavan, IA&AS (Retd.)	T. 79	B-504, Mantri Classic 8 ^o Cross, I Main, S. T. Bed Layout Koramangala 4 th Block Bangalore — 560034	Former Principal Accountant General, Madhya Pradesh	Executive Committee Member (Elected)	<i>S. Sethumadhavan</i>

(L. Ananth)
G. Lakshmipathiah & Co.
Chartered Accountants
4th Temple Road, Malleswaram
Bangalore - 560003

Place: Bangalore

Date: g\$. ii =•

Rules

Of

“Indian Institute of Public Administration, Karnataka Regional Branch”

1. **Name of the Society:** The name of the Society shall be “Indian Institute of Public Administration, Karnataka Regional Branch”(IIPB-KRB).

2. **The address of the Registered Office of the Society** shall be at “Room No.4 & 5, Ground Floor, M.S. Building No.5, Dr. B. R. Ambedkar Veedhi, Bangalore — 560001” or any such place designated by the Executive Committee of the Society from time to time.

3. **The business hours of the Society** shall be between 10 hours to 17.30 hours on all working days except Sundays and government holidays and public holidays declared by the Executive Committee of the Branch.

4. Definitions and composition of memberships:

In these Rules the following terms shall have the meaning herein stated unless subject to or contrary to the subject or meaning thereof.

“Act” means The Karnataka Societies Registration Act 1960.

General Body shall mean the General Body as defined in the Memorandum of Association.

Executive Committee shall mean the Executive Committee as defined in the Memorandum of Association.

Accounting Year shall mean the year as defined in the Memorandum of Association.

4.5 “Annual General Meeting” means the meeting of the members of the Society held once in a year at which the report of the Executive Committee for the previous year together with the audited copy of the Balance Sheet , Income and Expenditure Account and the Auditor’s Report is submitted for approval along with such other issues as may be brought before the meeting.

4.6. Special/Extraordinary Meeting shall mean a Special/Extraordinary Meeting called in accordance with these Rules.

"Central Government" shall mean the Government of India.

"IIPA" or Parent Body shall mean Indian Institute of Public Administration, Indraprastha Estate, Ring Road, New Delhi-110 002.

"State Government" shall mean the Government of Karnataka.

"Society" shall refer to the "Indian Institute of Public Administration, Karnataka Regional Branch (IIPA KRB).

"Chairman" means Chairman of the Executive Committee of IIPA-KRB.

"Vice-Chairman" means the Vice-Chairman of the Executive Committee of IIPA-KRB.

"Secretary" means Secretary of the Executive Committee of IIPA-KRB.

"Treasurer" means Treasurer of the Executive Committee of IIPA-KRB.

"Sub Committees" mean the Sub Committees appointed by the Executive Committee for executing specific purposes/functions of the Society.

"Office Bearers" mean Chairman, Vice-Chairman, Secretary & Treasurer.

"Members" mean persons whose names stand entered as — Life Member / Ordinary Member on the rolls of the IIPA, Indraprastha Estate, Ring Road, New Delhi-110 002 as on the date of registration, and within the territorial jurisdiction of IIPA, Karnataka Regional Branch. All such memberships with applications therefor and future membership will be subject to final approval of the IIPA, Indraprastha Estate, Ring Road, New Delhi-110 002 and subject to qualifications laid down by IIPA, New Delhi.

“Institutional Members” The Executive Committee may, on application in the prescribed form, admit on such conditions as may be specified in each case, as Institutional Member of the Society, any authority or organization within the public services, any approved association of members of any of such services any University department or institute devoted to the study of public administration, any statutory corporation, any company, any registered society, or any registered business establishment.

“Associate Members” The Executive Committee, may on application in the prescribed form, admit as an Associate Members of the IIPA, KRB, a person who has completed 21 years of age and is actively interested or concerned in the practice or study of public administration. The rights and privileges of and fees payable by such Associate Member shall be as decided by the Executive Committee from time to time.

“Student Members” The Executive Committee, may on application in the prescribed form, admit as a Student Members of the institute a bonafide postgraduate student interested in the study of public administration. The rights and privileges and fees payable by such Student member shall be as decided by the Executive Committee.

“Honorary Members” The Executive Committee may elect as an Honorary Member of the institute any person who has rendered conspicuous service of Public Administration or to the institute or to any branch thereof. The rights and privileges of Honorary Member shall be as decided by the Executive Committee.

“Special Members” The Executive Committee may, on application in the prescribed form, admit as Special Members Civil Servants, academics in public administration and social sciences and professionals from NGO’s working in public service who would be useful for the development of the Society. The rights and privileges and fees payable by such Special Members shall be as decided by the Executive Committee.

“Prescribed” means prescribed by Rules and Bye-Laws made by the Executive Committee.

“**Staff**” means the employee of the Society engaged in day to day administration of the Society appointed by the IIPA, KRB;

“**Registrar**” means the Registrar of Societies appointed under section 1(e) of the Act .

“**Rule**” means any of the Rules and Regulations of the Society, set out herein.

“**Bye Laws**” means Bye Laws of the Society prescribed by the Executive Committee.

5. Aims and Objectives:

The aims and objectives of the Society shall be as set out in the Memorandum of Association.

6. Rights of members:

- (i) The voting rights of the member shall be as provided hereinafter in the Rules.
- (ii) Any member who has not paid the membership fees as per the Rules shall not be entitled to participate and or vote any General Body Meeting of the Society or any meeting of the Society.
- (iii) Any member shall be entitled to resign by giving one week’s notice to the Secretary of the Society of his/her intention to do so and his/her resignation shall become effective from the date it is accepted by the Executive committee.

7. Expulsion of Members/Cessation of Membership:

- (i) Any member who disobeys or fails to comply with the provisions of the Memorandum of Association or the Rules & Regulations of the Society or creates dissension or group rivalries among the members or **whose conduct, directly** or indirectly, is injurious and or detrimental to the reputation and interest of the Society may be expelled from the membership of the Society by a resolution passed in a meeting of the Executive Committee;

(ii) The Executive Committee shall, before expelling any member, issue a notice calling for the concerned members' defense or explanation and expel the member if the committee concludes that the explanation/defense is not acceptable;

(iii) The decision of the Executive Committee shall be final and binding on the member;

(iv) A person shall be disqualified for being a member:

(i) if hHshe is declared to be of unsound mind by a competent court; or

ii) is an undischarged insolvent; or

iii) has been convicted, of an offense involving moral turpitude; or

iv) in the case of an institutional member any proceedings for winding up/attachment of properties are initiated against the institution; or

v) if a member leaves India for a period of six months or more or fails to attend three consecutive meetings of the . Society without intimation to the ChairmaNSecretary of the Society.

8. Income and Property of the Society:

All the income, earning, moveable, immovable properties of the Society shall be solely utilized and applied towards the promotion of its aims and objectives set forth in this Memorandum of Association and no profit thereof shall be paid or transferred directly or indirectly by way of dividend, bonus, profit or in any manner whatsoever to the present and past member(s) of the Society or to any person claiming through any of the present or past member(s);

Provided that nothing herein contained shall prevent the payment in good faith of honoraria, reimbursement of expenditure, perquisites, facilities of any nature to the members as the Executive Committee thinks fit, in return of any services rendered by any person to the Society.

All the properties of the Society shall be acquired and registered in the name of the Society and vest in the Society.

All funds and properties of the Society shall be used only for all aims and objects of the Society.

8.4 All funds and assets transferred to the Society shall be at the disposal of the Society.

8.5. No property of the Society shall be disposed of except on the recommendations of the Executive Committee. However, the disposal of any immovable property shall be approved by the General Body of Society.

9. Funds of the Society:

9.1. The funds of the Society shall consist of the following:

9.2 Funds received from the IIPA, New Delhi;

Grant in aid received from the State Government, Central Government;

All fees and other charges received by the Society by way of fees received from members or delegates attending training programmes organized by the Society;

All moneys received by the Society by way of royalties and charges including penalties, levies collected by the Society, and profits from the property vested in it, interest of, and sale proceeds of, any securities vested in it;

All money received by the Society by way of grants, gifts, donations, benefactions, bequests or transfer;

All fees and other charges received by the Society; and

All money received by the Society in any other manner or from any other sources.

The bankers of the Society shall be any scheduled bank as may be decided by the Executive Committee.

All funds shall be paid into the bank account of the Society which shall be operated upon by such officer(s) as may be duly authorized by Chairman & Secretary.

9.11 Subject to the provisions of Rule 9 and with the approval of Executive Committee any portion of the funds of the Society, not immediately required, may be invested or deposited.

9.12 The Society shall deposit unspent moneys credited to the Society in such banks or to invest them in such manner as the Executive Committee may decide.

9.13. The Society shall meet expenses of the Society including expenses incurred on achieving the aims and objects of the Society, honorarium to staff of the Society, conveyance to members, and discharge of the functions through the share of user charges and other funds of the Society.

The Society shall prepare and maintain accounts and other relevant records and prepare an annual statement of accounts including the Balance Sheet of the Society in such forms as may be prescribed by the Registrar of Societies.

The Society shall forward annually to the State Government and IIPA, New Delhi, the accounts of the Society as certified by an authority as may be decided by Executive Committee.

10. Authorities of the Society:

The following shall be the Authorities of Society namely

The Honorable Governor of Karnataka shall be Patron of the Society (subject to his consent).

The Executive Committee.

The General Body.

Such other Authorities/Committees as may be constituted by the Executive Committee.

11. MANAGEMENT OF THE SOCIETY AND OFFICE BEARERS:

(A) Executive Committee:

i) The affairs of the Society shall be managed by an Executive Committee. The Executive Committee shall be competent to raise funds, sanction expenditure and do all such things as may be necessary for carrying out the objects of the Society.

(ii) The Executive Committee of the Society shall comprise of :

- 1) Chairman;
- 2) Vice-Chairman;
- 3) Secretary;
- 4) Treasurer;
- 5) Six other members;
- 6) Co-opted members;
- 7) Special Members; and
- 8) Ex-OfPicio Members.

(iii) The office bearers at (1), (2), (3) and (4) above shall be elected by the ordinary/life members of the Society from amongst themselves biennially at the Annual General Meeting. They shall be eligible for re-election.

(iv) The six other members of the Executive Committee referred to above shall be elected by the ordinary/life members of the Society/ the Branch from amongst themselves at the first Annual General Meeting of the Society that will be held after the coming into force of these rules.

(v) **Co-opted Members:** The Executive Committee may co-opt not more than four (4) members from amongst ordinary / life members or representatives of Institutional members of the Society.

(vi) **Special Members:** The Executive Committee shall consider the persons of eminent civil servants, academics in public administration and social sciences and professionals from NGO's working in public service as Special Members who would be useful for the development of the Society.

(vii) **Ex-Officio Members:** The Executive Committee shall consider the heads of the Institute /Government departments/NGO's and Voluntary Organisations having similar objectives and or concerned with the Society to be nominated as Ex-officio Members of Society.

(viii) The tenure of the Co-opted Members, **Special Members** and **Ex-Officio Members** shall be for a period ending with the date of the Annual General Meeting immediately subsequent to Co-Option and appointing of Special Invitees and Ex-Officio members.

(ix) Vacancies occurring in respect of any of the office-bearers or members at Serial Nos. 1) to 4) under rule 11 (A) (ii) above may be filled by Executive Committee by co-option of any of the ordinary/life members of the Society. Such co-option shall be for a period co-terminus with the period for which the office-bearer or member in whose place the co-option has been made would have held the office.

(x) No ordinary/life member shall be allowed to seek election or vote at any election unless he has been a member of IIPA, KRB for one year prior to the 1st June of the year in which the elections are held and has paid his subscription in full up-to and inclusive of that year, before the 31st March of that year.

***N.B. Associate Members/ Student Members/ Honorary Members shall not be eligible to cast their vote in the election of the Society.**

(B). Procedure for the Election

(i) The procedure for the election of office bearers and other Members of the Executive Committee of the Society (Karnataka Regional Branch of the Indian Institute of Public Administration) shall be as prescribed by the Executive Committee.

(ii) Only the voters present at the Annual General Meeting shall be entitled to vote.

(iii) In case of an election dispute, the decision of the person presiding at the Annual General Meeting shall be final.

(C) Powers in regard to the FUNDS OF THE SOCIETY:

- (i) The Funds of the Society shall **be vested in** the Executive Committee which shall hold and stand **possessed** of the Funds upon trust for the members and for the purposes/objectives of the Society and the Executive Committee shall manage the Funds in accordance with the provisions of the Memorandum of Association and the Rules & Regulations and any alterations as may be made thereto from time to time.
- (ii) The properties of the society including its funds and income shall be **applied solely towards** the promotion and achievement of objects for which the Society is established and no portion of it shall be utilized for payment to the memberNcommittee members by way of profit, interest, dividend, commission, etc.

(D) CONTROL AND TRANSACTIONS:

(i)The Executive Committee shall have full control over the management and affairs of the Society and its property and shall have power and authority to transact all **business of the Society and to** incur expenditure, subject to the overall control of the General Body.

(ii) The Executive Committee shall meet at least once every 3 months and review the activities **of the Society** and transact such other business as may be necessary. They may also meet more often if considered necessary;

(iii) *All* resolutions at the meetings shall be **deemed to be passed in** terms of the votes of the majority members present and voting;

(iv) Seven days notice stating the date, time and place of the meeting shall be given for a meeting of the Executive Committee and can be sent by e mail or any other electronic form;

(v) The quorum for the meeting shall be 5 members;

(vi) The executive Committee may also take **decisions by passing** of circular Resolutions without the physical presence of members on regular administrative matters;

(vii) The Chairman/ Secretary may **convene emergent meeting whenever found expedient or necessary** with notice of 3 days ;

(viii) The Secretary shall record the proceedings of the Executive Committee in a minutes book to serve as a permanent record and shall also circulate a copy of the minutes of each meeting to members of the Executive Committee.

(ix) A copy of the minutes of each meeting of a sub-committee shall be circulated by the Secretary to all members of the Executive Committee.

(E) FURTHER POWERS:-

i) To acquire by purchase, grant, gift, exchange, lease, hire or otherwise immovable and movable properties for the Society and incur all expenses for the maintenance of the properties;

ii) to receive/accept voluntary contributions from any person or entity by donation, legacy, gifts and contributions or otherwise in cash or in kind and to hold the same upon trust for the objects and subject to the powers, provisions and stipulations set out herein and in the Memorandum of Association;

iii) To apply the whole or any part of the property or Fund, whether income or capital, in or towards the payment of the operating and other expenses of the Society or for or towards all or any of the purposes of the Society including expenses towards:

(a) rates, taxes, cesses, assessments, dues and duties payable to the Government or other statutory authorities;

(b) premium for insurance of any of the properties of the society;

(c) cost of ordinary repairs and for providing, any amenities in the properties held by the Society;

(d) cost towards additions/alterations improvements of properties held by the Society;

(iv) appointment, dismissal and payment of wages and salaries of Employees etc.;

(V) To enter into contracts on behalf of the Society and rescind them.

vi) To make, sign and execute all such documents, instruments etc as may be necessary or proper for **the carrying** on the management of the properties and affairs of the society;

vii) To invest the funds of the Society prudently and in accordance with the provisions of section 13(1)(d) read with section 11(5) of the Income Tax Act 1961 and the Income Tax Rules 1962 as amended from time to time and/or any other law for the time being in force ;

(viii) To sell, mortgage, lease, hire and otherwise alienate all or any of the properties of the Society.

Provided that the approval of the General Body shall be obtained wherever necessary.

ix) To carry out the activities of the Society in accordance with law.

x) To appoint employees on such terms and conditions as the committee may decide and exercise control over them including the power of suspension, dismissal etc;

xi) To delegate the power of the Committee by appointing a duly constituted attorney for executing any document and/or obtaining registration thereof and for doing any ministerial act;

xii) to receive, collect and enforce recovery of all moneys or properties due or payable or belonging to the Society and grant necessary receipts and discharge therefor;

xiii) To settle, compromise or compound all or any debts, claims, outstanding, accounts, disputes, demands, actions, suits and proceedings **whatsoever** by or against or relating to the Society or refer the same to arbitration;

xiv) To liaise with statutory authorities and file all the required returns and other papers;

(xv) To engage the services of any Advocate, Chartered accountant or any other professional, if required, and pay their fees;

(xvi) with the permission approval of the Commissioner of Income Tax having jurisdiction over the Society, to alter, add to or cancel any of the provisions of the Memorandum of Association or these presents. Provided **however** that no alteration or amendment shall be made which is repugnant to the provisions of sections 2(15), 11, 12, 13 and 80 G of the Income tax Act, 1961 as amended from time to time; and

(xvii) To exercise all powers ancillary and incidental to effectively carry out the objects of the Society in Bangalore, Karnataka, India.

(xviii) To appoint Sub-Committees consisting of members of the Society for any particular object and it may also appoint a Chairman and / or Secretary for any Sub-Committee and may further empower any Sub-Committee to co-opt members up-to a given number. The Chairman and Secretary shall have the right to attend the meeting of any Sub-Committee.

(xix) To prepare and execute detailed plans and programmes for the furtherance of the objects of the Society;

(xx) To sue and defend all legal proceedings on behalf of the Society;

(xxi) To appoint Committees for disposal of any business of the Society or for advice in any matter pertaining to the Society;

(xxii) To prescribe sitting fees/ reimbursement of expenditure for travel for meeting of the Executive Committee and any other meetings;

xxiii) To exercise all powers ancillary or incidental to effectively carry out the objectives of the Society.

12. OTHER POWERS:

The Executive Committee shall also have the power:-

1.

(i) to frame Rules / Bye-laws for the proper and efficient administration/management of the Society and or its activities and/or for giving effect to and realising the objectives of the Society;

(ii) To extend the activities of the Society to cover any other objects/purposes of a nature similar to the objects of the Society as may be decided upon by the committee in its absolute discretion; and

(iii) To vary/amend, add to or delete any of the provisions of the Rules / Bye-Laws framed by the Committee in its discretion.

(2) Bank Accounts:

- (i) The Executive Committee shall by a Resolution authorize any two of the following to open/operate the Bank Account/ Bank Accounts of the Society:
 - (a) Chairman;
 - (b) Secretary;
 - (c) Treasurer.

13. PROCEEDINGS NOT TO BE DEEMED TO BE INVALID:

No act or **proceeding of the Committee shall be deemed to be invalid by reason merely of any vacancy in or any defect in the constitution of the Committee or any irregularity in the proceedings of the Committee.**

14. EXPULSION/ DISQUALIFICATIONS OF COMMITTEE:-

MEMBERS: The provisions of clauses regarding disqualification of members above shall apply mutatis mutandis to the expulsion/disqualification of the members of the Executive Committee.

15. INDEMNIFICATION OF COMMITTEE MEMBERS:

Every member of the Executive Committee shall be indemnified out of the Funds of the Society in **respect of any loss arising** from any reason other than due to any willful default, negligence or fraud and he shall also be indemnified against all proceedings, suits, claims, costs, damages and expenses occasioned by any claim in connection with the Funds of the society not arising from willful default, negligence or fraud.

16. ACCOUNTS:

(i) The Executive Committee shall keep **necessary** books of account showing the disposal of the money coming to their hands and the same shall be audited by a Chartered Accountant.

(ii) After the close of the accounting year, a Balance sheet and Revenue Account shall be **prepared** in respect of the preceding twelve months.

(iii) The accounts of the Society shall be open to inspection by the income tax or any other authorities and any member at all times.

(iv) The Society shall also file such returns as required in law with the Commissioner of Income tax or other authorities.

17. **AUDITORS:** The Annual General Meeting shall appoint an Auditor and fix his remuneration. The Auditor shall audit the accounts of the society every year and submit his Report along with the Audited Accounts to the Executive Committee.

18. GENERAL RULES:

(i) The Executive Committee shall **place the audited** accounts before the General Body Meeting for approval as per section 11 of the Act.

ii) The Balance Sheet and the list of Committee members shall be filed with the Registrar of Societies as per section 13 of the Act on or before the 14th day on which the Annual General Body **Meeting** was held.

(iii) Photos of the members of the Managing Committee has to be furnished as and when new Committee comes to power.

(iv) The books of accounts shall be kept at the registered office of the Society.

(v) The Society shall send one copy of the Annual Report and Annual Accounts to the parent body.

(vi) Every member on payment of the prescribed fees shall be entitled to a copy of the memorandum, Rules & Regulations and the Income & Expenditure Account and Balance Sheet.

19. GENERAL BODY:-

Constitution of General Body of the Society:

Subject to the Rules & Regulations of the Society, the General Body of the Society shall be highest decision making authority of the Society.

The General Body of the Society shall consist of the Life Member / Ordinary member on the rolls of the IIPA, Indraprastha Estate, Ring Road, New Delhi — 110002 as on the date of registration, and within the territorial jurisdiction of IIPA, Karnataka Regional Branch. Ordinary and Life members of the IIPA-KRB residing in the Karnataka State excluding the members of Local Branches of IIPA, New Delhi, in the State.

All such memberships at paragraph (v), applications therefor, for such future memberships will be subject to final approval of the IIPA, Indraprastha Estate, Ring Road, New Delhi — 110002 and subject to qualifications laid down by IIPA, New Delhi.

19.3. The First General Body Meeting shall be held by the Society within 18 months of its registration. The next Annual General Body Meeting of the Society shall be held within 9 months after the expiry of the year in which the first Annual General Meeting was held and thereafter an Annual General Meeting shall be held within 9 months of the expiry of each year.

19.4, The Secretary shall dispatch to each member a notice stating the date, time and place of the meeting not less than 21 days before the date fixed for the meeting.

19.5-QUORUM: The quorum for the General Body/Special Meeting shall be 10 members of the Society who are entitled to participate and vote;

19.6.If within thirty minutes of the time fixed for the meeting a quorum is not present the meeting shall stand adjourned for half an hour, and thereafter no quorum shall be required for the adjourned meeting and the meeting shall take place at the same place.

19.7 The Chairman and or the Secretary of the Executive Committee shall call for the Annual General Body Meeting.

19.8. Every meeting of the Society shall be presided over by the Chairman. In the absence of Chairman, the Vice-Chairman or any such member designated by the Chairman shall preside over the meeting.

19.9 Every ordinary member / life member shall be entitled to be present at the meeting and to vote in person. No vote shall be cast by proxy. All resolutions shall be deemed passed on the basis of the majority decision of the members entitled to vote present and voting. The person presiding shall have a second or casting vote in case of equality of votes. Student Members, Institutional Members, Special Members, Associate Members and Honorary Members shall not be entitled to vote at the meeting.

- 19.10. The agenda at the Annual General Body Meeting of the Society shall be :
- (i) to consider the Annual Report and the audited accounts of the society including the Income & Expenditure Account and Balance Sheet for the previous year;
 - (ii) to consider the budget for the ensuing year;
 - (iii) to appoint auditor/s and fix the fee;
 - (iv) *to elect* the Executive Committee for the ensuing year if *the existing* Committee has functioned for two years;
 - (v) to consider any other subject for which at **least 7 days prior notice has been given by any** member; and
 - (vi) any other matters with the permission of the Chairman of the Meeting; and

20. Extraordinary/Special General Meeting:

The Chairman and or the Secretary of the Executive Committee may also call for a Special/Extraordinary Meeting of the General Body on the requisition of not less than 1/3rd of the members of the Executive Committee or 1/10th of the total members of the Society entitled to vote who shall state in writing the business proposed to be transacted at the meeting and the Committee shall within 10 days of receipt of the requisition proceed to call for the meeting on a date not less than 14 days of the receipt of the requisition.

The Secretary shall dispatch to each member a notice showing the date, time and place of such Extra-Ordinary General Meeting and the matters to be considered not less than seven (7) days before the date fixed for the meeting.

20.3 The quorum for the Extra-Ordinary General Meeting shall be the same as for the Annual General Meeting, but if within thirty minutes from the time fixed for the meeting the quorum is not present, the meeting shall stand dissolved.

21. AMALGAMATION: Amalgamation of the society with other Societies having similar objectives, if **approved** by the General Body, shall be as per section 21 of the *Act*.

22. DISSOLUTION OF THE SOCIETY: If the Society shall be unanimously of the opinion that the Society be dissolved, such dissolution shall be effected by an instrument in writing and if, after all the debts and liabilities of the Society shall have been paid or provided for there shall remain any assets, the same shall not under any circumstances be distributed amongst the Executive Committee or the

Members of the Society but shall be transferred to the Parent Body, if in existence, or to some other Society or organization having similar objectives which in the opinion of the majority of the members are similar to all or any of the purposes of the Society and which enjoys recognition under section 80G of the Income tax Act 1961 as amended from time to time.

The dissolution shall be in accordance with sections 22 and 23 of the Act.

23. AMENDMENT OF MEMORANDUM AND RULES :

Any amendment to the Memorandum, Rules and Bye-Laws shall be in accordance with sections 9 and 10 of the Act and subject to the prior approval of the Commissioner of Income Tax having jurisdiction. The Society shall not make any amendments or rescind any Rules and Bye-Laws in variation with the Rules and bye-Laws of the parent body. If any such issue shall arise on such amendments/ variations in this behalf the decision of IIPA, parent body shall be final.

24. SUITS BY AND AGAINST THE SOCIETY: The Society may be sued in the name of the Society represented by its Secretary/Chairman as determined by the Executive Committee.

25. All the provisions of the Act and Rules shall be followed by the Society.

26. The Society constituted hereunder shall be irrevocable.

27. APPLICABLE LAWS.

These presents shall in all respects be subject to the laws in India.

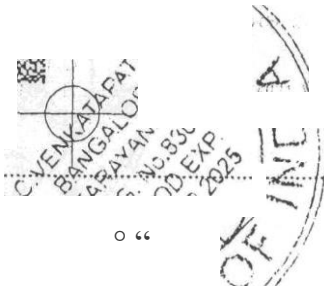
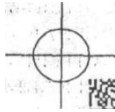
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Certificate No.	: IN-KA11768926517872T
Certificate Issued Date	23-Sep-2021 12:47 PM
Account Reference	NONACC (FI)/ kabacsl08/ HIGH COURT/ KA-BA
Unique Doc. Reference	: SUBIN-KAKABACSL0880385197 253165T
Purchased by	INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
Description of Document	Article 4 Affidavit
Description	AFFIDAVIT
Consideration Price (Rs.)	0 (Zero)
First Party	INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
Second Party	NA
Stamp Duty Paid By	: INDIAN INSTITUTE OF PUBLIC ADMINISTRATION
Stamp Duty Amount(Rs.)	20 (Twenty only)

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AFFIDAVIT

I, S. Ramanathan, son of Shri. K. S. Aiyar aged 93 years, residing at Sterling North, Apt. No. 301, 3rd Floor, No. 41, 9th Main Road, Sadashivanagar, Bangalore — 560080 do hereby solemnly affirm and state as follows :-

I am acquainted with the facts of the matter and have been authorised to sign and represent the Association namely Indian Institute of Public Administration,

Karnataka Regional Branch which has been promoted by the persons as per the First General Body held on 22nd February 2021. The Memorandum of Association, Rules and Regulations have been approved and signed by all the subscribers in my presence. I certify their signatures to the proposal.

What is stated above is true and correct to my knowledge and belief.

Bangalore.

Date: 10.11.2021

S. Ramanathan
Chairman

India Institute of Administrative Sciences
Karnataka Regional Branch

IDENTIFIED BY ME

ADVOCATE



SWORN TO @ BEFORE ME

C. VENKATAPATHY
ADVOCATE & NOTARY

4/002, Crescent Heights Apartment
1st Cross, Sneh Nagar, 9th Main Road,
Satara 'N-9' (POST)
Bengaluru - 560094

BEFORE ME

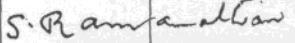

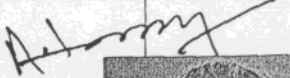

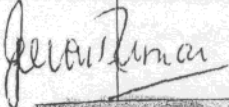

S. Ramanathan





The Registrar of Societies
Bangalore.

Dear Sir,

We, the Signatories hereunder, desire to form ourselves into a Society under the Karnataka Societies Registration Act, 1960 in the name of Indian Institute of Public Administration, Karnataka Regional Branch, for the purposes set out in the Memorandum of Association which is enclosed along with the Rules & Regulations. We also enclose the challan for having paid the prescribed fee. We have in other respects complied with the requirements of the Act and the Rules made thereunder. We request that the Association / Society be registered.

Yours faithfully,

Sl. No.	Name	Age	Address	Occupation	Designation	Signature	Photograph
1	Shri. S. Ramanathan, IAS (Retd.)	93	"STERLING. NORTH GITALATHA", Apt. No. 301, 3 rd * Floor, No. 4I, 1 st @ Main Road, Sadashivanagar, Bangalore — 560080	Former Secretary to the Government of India	Honorary Chairman		
2	Profi Madhwaraj R.	76	Movdgalya', 16, 1 st 'A' Cross 5 th Block, Banashankari 3 rd Stage Bangalore — 5G0085	Former Editor of Karnataka Gazetteer	Honorary Treasurer		
3	Dr. D. Jeevan Kumar	67	Shalom', 1958, 6-A-Cross, Kengeri Satellite Town, Bangalore — 560060	Retd. Professor, Polit' 1 Science Dept., Bangalore University	Honorary Secretary		

4	Shri. V. Balasubramanian, IAS (Retd.)	80	Chairman, International Sericulture Alliance #4/1, Hall Road, Richards Town Bangalore — 560005	Former Additional Chief Secretary, GOK	Executive Committee Member (Elected)	<i>V Balu</i> 
5	Dr. S. S. Meenakshisundaram, IAS (Retd.)	77	No.1332, Double Road Indiranagar, Bangalore — 560 038	Former Secretary to the Government of India	Executive Committee Member (Elected)	<i>S. S. Meenakshisundaram</i> 
6	Shri. N. B. Bhat, IPS (Retd.)	81	545, 16 th 'A' Cross, 3 ^d Block, Koramangala Bangalore — 5ti0 034	Dean, Bangalore Institute of Legal Studies	Executive Committee Member (Elected)	<i>N. B. Bhat</i> 
7	Shri. T. Sethumadhavan, IA&AS (Retd.)	79	B-504, Mantri Classic 8 th Cross, I Main, S.T. Bed layout Koramangala 4 th Block Bangalore — 560034	Former Principal Accountant General, Madhya Pradesh	Executive Committee Member (Elected)	<i>T. Sethumadhavan</i> 

Names of Executive Committee Members

Chairman

Shri. S. Ramanathan, IAS (Retd.)
Former Secretary to the Government of India,

Vice-Chairman

Shri. S. V. Ranganath, IAS (Retd.)
Former Chief Secretary, Government of Karnataka

Secretary

Dr. D. Jeevan Kumar
Former Professor of Political Science, Bangalore University

Treasurer

Prof. R. Madhwaraj
Former Editor of Karnataka Gazetteer

Members Elected

Dr. A. Ravindra, IAS (Retd.)
Former Chief Secretary, Government of Karnataka

Shri. V. Balasubramanian, IAS (Retd.)
Former Additional Chief Secretary, Government of Karnataka

Dr. S. S. **Meenakshisundaram**, IAS (Retd.)
Former Secretary to the Government of India

Shri. A. V. Gokak, IAS(Retd.)
Former Secretary to the Government of India

Shri. T. Sethumadhavan, IA&AS (Retd.)
Former Principal Accountant General, Madhya Pradesh

Shri. N. B. Bhat, IPS (Retd.)
Secretary, BHS Education Society, Jayanagar, Bangalore